

OIS 80-819

3 NOV 1980

MEMORANDUM FOR: Chief, Safety Group  
Office of Security

FROM:

[redacted]  
Executive Officer, Office of Information  
Services

STAT

SUBJECT: Replacement of OIS Safety Officer

1. Effective 20 October 1980, [redacted]  
[redacted] as Safety Officer of the Office of Information Services. We would  
also like to advise you of a change in the location of our office to  
1206 Ames Building, extension [redacted] has requested a briefing  
from [redacted] on the responsibilities of the Safety Officer.

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2. An early scheduling to attend the Basic Safety and Health Course  
will be requested for [redacted]

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EO/OIS: [redacted] (3 Nov 1980)

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